

STANDARD ACADEMY OF INSURANCE & MANAGEMENT LTD

March to May 2021 ***Hot Courses of 5 CPD***

- 1) **Date:** March 4, 2021
Time: From 1:00pm to 6:00pm
Topic: **5 Hours Essential Business Administration and Management Skills**
迷你 MBA, 包括經濟理論, 市務管理, 會計分析, 財務評估, 邊際成本與福利, 成本及管理會計, 人事管理, 策略的應用, 銷售管理及公司道德 (如何探討公司年報的蛛絲馬跡, 窺探表面和真實數據的分別)

- 2) **Date:** March 9, 2021
Time: From 1:00pm to 6:00pm
Topic: **Job Stress Management for Better Performance**
(Nature of stress, causes, personality assessment, stages, managing, relaxation exercise, breathing) 工作壓力焦慮管理, 創造高峰表現, 壓力焦慮成因, 個人性格檢視, 放鬆活動, 呼吸舒緩緊張運動

- 3) **Date:** March 13, 2021
Time: From 9:00am to 2:00pm
Topic: **32 Actual Insurance Claims Complaint an Insurance Intermediary cannot miss or ignore generalization and exploration of what are the common problem areas of claim disputes from the experience of claims complaints (Such as what is medical necessary hospitalization, visible injury under PA policy)**
從真實的 32 項保險索償投訴中, 得知甚麼是最常見的問題範疇和預先認識如何面對這些難題

- 4) **Date:** March 18, 2021
Time: From 1:00pm to 6:00pm
Topic: **Most Updated Statutes and Court Interpretation of Insurance Policy Contract Terms And Conditions (Part 3) – Liability Insurance**
以最新法例和法庭判案檢視責任保險的保障和保單合約條文

- 5) **Date:** March 25, 2021
Time: From 1:00pm to 6:00pm
Professional Level CPD Course – Court of Final Appeal & Others – Leading Insurance Court Cases - Property, Marine Cargo and Liability Insurance –(Part 5)
香港終審法庭保險案件(第五部份): 財物保險, 貨物運輸保險和責任保險案件判決

- 6) **Date:** March 31, 2021
Time: From 1:00pm to 6:00pm
Topic: **80 Insurance Clauses and Warranties an insurance intermediary has to understand**
80 條保險條款及保證, 如何適用於不同情況及保單

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- 7) **Date:** April 9, 2021
Time: From 1:00pm to 6:00pm
Topic: **Greatest Laws of Inter-Personal Skills (Person-Centered Approach) – Teamwork, Leadership & Customers Service**
(What are our usual Inter-Personal Behavior and How do they Block our Connections & What we have to Aware to build up our Team, in Leading and Providing Customers Services)
與人相處交往的藝術(人本中心)－團隊建造, 領導及客戶服務
- 8) **Date:** April 17, 2021
Time: From 9:00am to 2:00pm
Topic: **28 Insurance Traps an Insurance Intermediary has to know**
28 個保險陷阱你一定要知,例如:在家居保險裡,你真正知道甚麼是樓宇(building)和家居(content)的分別,更換了的地板,隨樓附送的電器是樓宇或家居或根本不會獲得保障呢…等等,總共 28 種在保險行業一定要知的防身之寶
- 9) **Date:** April 20, 2021
Time: From 1:00pm to 6:00pm
Topic: **Professional Level CPD Course – Court of Final Appeal & Others – Leading Insurance Court Cases - Interpretation of Complicated Questions of Employee Compensation Insurance Ordinance - (Part 6)**
香港終審法庭保險案件(第六部份):複雜勞工保險案件 - 境外工傷, 自僱- 何謂意外受傷, 在職過勞死亡, 非法入境者工傷
- 10) **Date:** April 23, 2021
Time: From 1:00pm to 6:00pm
Topic: **Enhance Emotional Quotient (EQ) and Adversity Quotient (AQ) to Optimize our Insurance Career**
增進情緒智能和逆境智能, 從而得到更佳事業成就
- 11) **Date:** April 26, 2021
Time: From 1:00pm to 6:00pm
Topic: **Marine Cargo Insurance – Professional Level I**
運輸保險(水險)基礎課程, 包括貨物種類, 運輸文件, 海事國際公約, 水險 (A) (B) (C)保障和比較各種水險特別保障和條款
- 12) **Date:** April 29, 2021
Time: From 1:00pm to 6:00pm
Topic: **Negotiation in work**
Work is full of negotiation process, how to prepare tactics of negotiation, approaches, strategies, who, when, how, what
工作時的談判(保險工作是充滿不同形式的談判,怎樣預備不同招數, 計劃,策略, 時間, 對方的取向……)

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- 13) **Date:** May 10, 2021
Time: From 1:00pm to 6:00pm
Topic: Professional Level CPD Course – Court of Final Appeal & Others – Leading Insurance Court Cases - Tour Operator, Sports Participant & EC –(Part 7)
香港終審法庭保險案件(第七部份):旅行團出團境外意外法律責任,運動員互相碰撞受傷的法律責任,和複雜勞工保險案件,僱員越權受傷,聘用前已有的受傷
- 14) **Date:** May 15, 2021
Time: From 9:00am to 2:00pm
Topic: Employee Compensation Ordinance
(who is employee, who is self-employed, how to differentiate, what is in the course of employment, at what time is covered in overseas trip.....)
勞工賠償法例(誰是僱員,誰是自僱,怎樣分辨,甚麼是在工作中,出埠工作時甚麼時有保障...)
- 15) **Date:** May 18, 2021
Time: From 1:00pm to 6:00pm
Topic: Work with Positive Psychology – Bring you a pleasant career
(positive emotions, happiness, relationship and happiness, obstacles to happiness, six core virtues and 24 character strengths for happiness, attributional counselling, hope, positive relationship and self-esteem)
採用正向心理學,令你工作和生活得更開心愉快,正向情緒,同事關係與幸福,希望與自尊
- 16) **Date:** May 27, 2021
Time: From 1:00pm to 6:00pm
Topic: Professional Level CPD Course – Court of Final Appeal & Others – Leading Insurance Court Cases - Interpretation of Complicated Questions of Employee Compensation Insurance Ordinance - (Part 6)
香港終審法庭保險案件(第六部份):複雜勞工保險案件 - 境外工傷,自僱-何謂意外受傷,在職過勞死亡,非法入境者工傷

STANDARD ACADEMY OF INSURANCE & MANAGEMENT LTD

CPD Credit: Each Course has 5 CPD Hours

Accreditation: Fully Accredited by Hong Kong Council for Academic Accreditation

Charge per person: HK\$520 per course

Language Medium: Cantonese (supplemented by English)

Venue: Room 1905A, Fortress Tower, 250 King's Rd., Fortress Hill,
Hong Kong (just next to Fortress Hill MTR Station B Exit)

Past Evaluation: Excellent feedback from insurance intermediaries of :
Manulife, New York Life, Prudential Assurance
Falcon Insurance, QBE Insurance, Banks and Public Sessions

(General Comment from participants: Very knowledgeable and experienced; humourous training, perfect trainer, very useful for my insurance career)

報名細則：

1. 請填妥報名表格連同劃線支票抬頭 'Standard Academy of Insurance & Management Ltd' 一併寄回 '香港北角英皇道 250 號北角城中心 19 樓 1905 室' (Room 1905, Fortress Tower, 250 King's Road, North Point, Hong Kong)，恕不接受期票。
2. 閣下亦可親臨本院以現金或支票報名，地址：香港北角英皇道 250 號北角城中心 19 樓 1905 室，辦公時間：星期一至五上午九時十五分至下午一時，下午二時十五分至五時四十五分；星期六上午九時十五分至下午一時。
3. 閣下亦可以傳真報名表及銀行轉數紙至 2523 6937 enquiry@standardacademy.com.hk (只限網上或 ATM 轉數) 中國銀行 012 916 100 99104 或滙豐銀行 404 458 358 838
4. 本院將於開課前約一星期以傳真或電郵通知閣下確認學位。如閣下未能收取本院之通知而已郵寄支票或銀行入數，請自行致電本公司確認學位，本院一概不接受因未有收取通知，所以沒有出席課程為理由而要求之補堂、轉堂及退款。
5. 一經報名，恕不接受退款申請。如欲轉名，需繳手續費 150 元；如欲轉報其他日期的課程，需繳手續費 150 元及並於上課前 7 天以書面通知本院。
- 6 如有查詢，請聯絡，電話 2523 7229

持續專業培訓課程學員須知

1. 凡參加持續專業培訓(CPD)課程之學員，請緊記於每一課堂上課前及每一課堂完結時在點名簿上簽名，以便計算 CPD 分數。學員若未有按指示於點名簿上簽名，將一律被當作缺席處理。
2. 學員若因事遲到，請立即前往本會 1905 室報名處簽到。請注意，本院將按學員遲到的時間扣減 CPD 分數。
3. 若學員在上課期間離開課室超過 10 分鐘，CPD 分數將按比例扣減。
4. 本院將以本院的時鐘所顯示之時間記錄學員出席時數。
5. 為保持課室清潔，課室內嚴禁飲食。

****Seats are limited. Enrollment is accepted on a first come first served basis. 座位有限, 報名從速****

WEBSITE: www.standardacademy.com.hk

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APPLICATION FORM 報名表

*Name *姓名 : _____ *HKID No *身份證號碼 : _____
 (必須與身份證上英文名字相同, 證書如需更改名字, 手續費\$100) E-mail 電郵 : _____

*Co. Name *公司名 : _____ Address 地址 : _____

*Telephone *電話 : _____ *Fax *傳真 : _____

HK\$520 per course per person

視像上課(By Zoom)

March 4 , 2021 1:00pm-6:00pm	1)	5 Hours Essential Business Administration and Management Skills 迷你 MBA,包括經濟理論, 市務管理, 會計分析 (Raymond Chow)	
March 9 , 2021 1:00pm-6:00pm	2)	Job Stress Management for Better Performance 工作壓力焦慮管理 (Raymond Chow)	
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